



## JOB OPPORTUNITIES

Mildmay Uganda is a Christian NGO that offers General and HIV/AIDS medical services also providing technical support for Ministry of Health Systems to scale up comprehensive HIV/AIDS Services. Mildmay Uganda is also an accredited Institution of Higher Learning offering academic and short courses in health care. Mildmay Uganda is running projects within central Uganda through which it is implementing evidence based health systems strengthening interventions aimed at accelerating HIV epidemic control. Mildmay Uganda is therefore looking for competent, innovative, and highly motivated individuals to join our team for the following positions:

**Mildmay Uganda is a non- discriminatory employer and encourages all marginalized individuals who qualify for these positions to apply.**

- 1. Job Title:** Tutor School of Nursing and Midwifery  
**Reports to:** Principal Tutor School of Nursing and Midwifery

**Job Summary:** The job holder will work as part of the team to ensure that the curriculum, as set by the Ministry of Education and Sports, is delivered at the set standards and that examination are conducted in line with the Uganda. Allied Health Professionals Examinations body guidelines and procedures.

**Job Requirements:** A Bachelors Degree in Nursing plus a post graduate qualification in Medical Education or Diploma in Education. S/he must have a valid registration and annual practicing licence by the relevant professional body/council. The successful candidate should have at least 1 years' experience as a Tutor in a Nursing School Or 3 years' experience in a busy Clinical setting and have experience working within MOH/MOES guidelines and policies. Experience in managing an academic programme is an added advantage



- 2. Job Title:** Tutor School of Clinical Officers  
**Reports to:** Principal Tutor School of Clinical Officers

**Job Summary:** The job holder will work as part of the team to ensure that the curriculum, as set by the Ministry of Education and Sports, is delivered at the set standards and that examination are conducted in line with the Uganda. Allied Health Professionals Examinations body guidelines and procedures.

**Job Requirements:** A Diploma in Clinical Medicine and Community health with Bachelor's Degree in Medical Education. S/he must have a valid registration and annual practicing licence by the Allied health professional body/council. The successful candidate should have at least 1 years' experience as a Tutor in a school of clinical officers Or 3 years' experience in a busy Clinical setting and have experience working within MOH/MOES guidelines and policies. Experience in managing an academic programme is an added advantage

- 3. Job Title:** VMMC Regional Supervisor  
**Reports to:** Prevention Coordinator

**Job Summary:** The position holder will act as the team-lead, overseeing the activities of the VMMC Project staff as well as supervising VMMC services carried out by other partners on behalf of Mildmay Uganda to ensure delivery of quality VMMC Services to clients. S/he will also provide technical support to the DHTs and health facilities of the MUg supported districts.

**Job Requirements:** A Bachelor of Medicine and Surgery Degree, a Certificate in VMMC for HIV prevention from a recognized VMMC training institution in Uganda. S/he must have full and active registration with the relevant professional body. The successful candidate should have a minimum of 3 years' post internship



experience in a busy HIV/AIDS clinical setting and demonstrable technical knowledge of HIV combination prevention.

- 4. Job Title: Data Validation Officer**  
**Reports to: Head Adult Medical Services**

**Job Summary:** Job holder will support the clinicians in safeguarding data quality by taking a lead in developing data validation rules, identifying frequent user errors, and working with all clinicians to strengthen documentation and user competence.

**Job Requirements:** A Diploma in Clinical Medicine **or** Registered Nurse, with a valid practicing licence. The successful candidate must have a minimum of 3 years' post internship experience in implementing quality assurance/improvement in HIV/AIDS health care or related field. S/he must be familiar with data analysis packages like SPSS, STATA, Epi-Info (including analysis in MS Excel), have knowledge in use of Relational Data Management systems including MoH HMIS tools, DHIS2.

- 5. Job Title: Clinical Systems Strengthening Specialist- MUBENDE REGION**  
**Reports to: Regional Manager**

**Job Summary:** Provide Technical and Programmatic oversight and direction in Clinical Systems Strengthening at district, facility and community levels including strategic planning and health care delivery for HIV prevention care and treatment through enhanced Institutional capacity and accountability for the HIV response.

**Job Requirements:** A Bachelor of Medicine and Surgery Degree, plus Masters' Degree in a health related field. S/he must be in possession of a valid practicing license. The successful candidate must have a minimum of 5 years' experience managing comprehensive and complex technical assistance in HIV or other health programs, 5 years' experience in clinical work with emphasis on HIV management and demonstrable experience coordinating similar projects involving, management of multi-million dollar budgets/portfolios as well as proven record of aligning diverse multi-level teams with project mission and vision.



In addition, the successful candidate must have technical proficiency in HIV/Infectious Diseases program design, implementation, and M&E, plus demonstrable subject matter expertise in HIV management, TB management, Health Service delivery or Health Systems Strengthening.

**6. Job Title: Regional Finance & Admin Officer- MUBENDE REGION**

**Reports to: Regional Manager**

**Job Summary:** The position holder will be responsible for providing oversight on financial transactions for district led programming and sub granting at the regional office so as to ensure compliance to policies and procedures regarding disbursement of funds including accurate submission of accountabilities and financial reports for organisational decision making. S/he will also be responsible for coordinating the administrative function of the regional office.

**Job Requirements:** A 1st Degree preferably B.Com (Accounting), BBA (Accounting) with full professional qualification such as ACCA, CPA, CIMA. 3 years' experience in middle management positions in Accounting, Finance or Auditing field. S/he must have proven knowledge of donor financial accounting procedures (multi donor reporting) and clear understanding of GOU and IAS/AFRS accounting requirements, hands-on-computer skills in MS Excel and MS Word and at least one accounting package (preferably Navision) with working knowledge of general Administrative procedures.

**Other qualities are: Good communication (oral and written) skills, teaching/presentation skills; Analytical/Decision making skills; Problem solving skills; proficiency in various MS office packages. Committed to quality and excellence, and holding the highest levels of integrity and confidentiality. Must be flexible, reliable, and uphold the Christian ethos of Mildmay Uganda. Evidence of a non-judgemental approach regarding race, religion, culture, sexuality and lifestyle is critical.**

**Interested persons who meet the requirements should apply by Friday 21st July 2017 through the Mildmay Uganda online job application system which can be accessed via this link <http://216.104.201.106:8085/MUGJOBSONLINE/>**



**Only Candidates with complete information, and who meet the requirements will be contacted.**