



MINISTRY OF WATER AND ENVIRONMENT

VACANCY ANNOUNCEMENT

Background

The Ministry of Water and Environment in partnership with UNDP is implementing the Building Resilient Communities and Ecosystems through Restoration of Wetlands and Associated Catchments Project. The project aims at upgrading hydro-meteorological network, weather forecasting system and flood forecasting system.

The project has three components namely; (i) Restoration and management of wetland hydrology and associated catchments, (ii) improved agricultural practices and alternative livelihood options in wetland catchments and (iii) Strengthening access to climate and early warning information to farmers and other target communities.

The Ministry of Water and Environment is the execution agency in Collaboration with Uganda Meteorological Authority and Ministry of Agriculture, Animal Industry and Fisheries.

The Ministry of Water and Environment therefore wishes to recruit qualified persons to provide technical support to the project as specified below.

1. Job Title: Environmental Safeguard Officer

Reports to: Project Coordinator

Duty Station: Kampala with field visits when required.

Terms of Appointment: One (1) year Contract (Renewable subject to satisfactory performance.)

Job Purpose

To Provide overall environmental management oversight during the implementation of the project, supporting and advising the client in addressing a variety of environmental issues at all the stages of the implementation of the Project and in environment related training/awareness raising and coordination activities.

Duties and responsibilities

- Ensuring that each sub-project and activities under the project is subjected to the Project ESMF process and procedures.
- Prepare guidelines, tools and notes for use in the project based on relevant Environmental policies, acts and regulations/ directives of the Government of Uganda and relevant safeguard policies of GFC and the ESMF;
- Carry out environmental screening of subprojects and activities, and help to prepare subproject or activity specific Environmental Management Plans (EMPs).
- Help commissioning and managing Initial Environmental Examination (IEE), if necessary and other assessment such as hazardous & e-waste management. Prepare environmental information materials and help the client in disseminating the information to the relevant stakeholders.
- Review sub-project and activity plan, design, cost, and bid documents to ensure environmental factors and mitigations are incorporated, and

sub-project documents and environmental documents are in harmony. Larger investments such as installation weather stations shall be reviewed from early on (starting from concept stage);

- Carry out site supervisions during implementation of subprojects and activities, and provide feedback to the PMU;
- Communicate with vendors, contractors, and subcontractors for necessary environmental compliance
- Evaluate environmental risks associated with floods, landslides, erosion, bank cutting and shifting channel as a result of project activities;
- Monitor potential collaboration with specific key stakeholders, such as Ministry of Agriculture, Animal Industry and Fisheries and Forest Support Services Department.
- Organize local-level interaction programs on environmental screening and environmental awareness as well as organize national level consultations with major stakeholders and academia, if necessary;
- Identify necessary environmental requirement during the clearing of site for meteorological and hydrological stations
- Assess appropriate technologies suitable for construction activities at field sites considering low carbon foot print.
- Produce and disseminate reports in a manner understood by non-technical people
- Support production of relevant summary documents in local languages for dissemination

Qualification and Experience:

- The Officer must have a minimum of Bachelor's Degree in Environmental Sciences, Environmental Engineering, Environmental Studies or its equivalent A Masters Degree in the relevant field is an added advantage.
- At least five (5) years of relevant experience in the Environmental Science field.
- Proficiency in the usage of computers and office software packages (word processing, spreadsheet etc) and experience in handling of web-based data and information management systems;
- Work experience in GoU, NGO's, Donor funded projects will be an added advantage.

Competencies

- Must be able to work with multiple people of different background and be a good team member;
- Should have strong interpersonal, oral and communication skills.

2. Job Title: Communication Officer

Reports to: Project Coordinator

Duty Station: Kampala with field visits.

Terms of Appointment: One (1) year Contract (Renewable subject to satisfactory performance.)

Job Purpose

To manage the project information-communication-networking activities in close cooperation with components and other stakeholders in order to achieve project objectives.

Duties and responsibilities

- Support the project coordinator and managers in designing and implementing an effective communication strategy, reaching out to all relevant stakeholders in wetland management.
- Prepare Action plan for operationalization of the Information, Education and Communication Strategy;
- Support the development and implementation of activities and materials under the Wetlands Information, Education and Communication (WIEC) Unit;
- Produce effective communication materials
- Organize awareness raising events, media trips and wetland conservation campaigns
- Support the development of project publications, fact sheets, booklets and leaflets
- Maintain press clips/files, photos and other promotion materials.
- Assist in organization of meetings/workshops and events at central and local levels.
- Produce media briefs, kits and timely press releases and building internal capacity to work with media effectively
- Support the social media to generate social media content including text photos, videos etc
- Implement other activities identified in the communication strategy

Qualifications, experiences and competences

- The Officer must have a minimum of Bachelor's Degree in Mass Communication, Journalism or related. A Masters Degree in the relevant field from a recognized University is an added advantage.
- At least 3 years working experience in communication (Natural resources/climate is preferable)
- Experience in working with mass media, TV, radio, internet knowledge in Natural resources if preferred.
- High skills in conceptualizing, writing and selling to internal and external audiences
- Knowledge of MS office applications.
- Excellent and demonstrable English language skill, both spoken and written.

Mode of Applications

All applications must be accompanied with recent (3) passport size photographs and CVs detailing work experience, present position, current remuneration, professional and educational qualifications. Applicants must also include contact details (telephone and email) of three (3) referees and Application should be addressed to the Permanent Secretary, Ministry of Water and Environment, Old Port Bell Road, Luzira P.O Box, 20026, Kampala and should be delivered to the Ministry Registry not later than **Friday 21st September, 2018.**