

Request for proposals for a Consulting Firm to Undertake an Institutional and Organisational Review of the ESPII Programme Management Unit

Procurement Reference Number: FSDU/SRVS/2019/RT 00042

1. Financial Sector Deepening Uganda (FSD Uganda) has for more than five (5) years now been at the forefront of facilitating and promoting the financial inclusion agenda by actively engaging and partnering with the relevant stakeholders. FSD Uganda works through partnerships and facilitates both public and private sector institutions to improve policy, laws and regulations that shape the financial sector and to develop relevant financial products respectively. In this context, FSD Uganda is leveraging Government to Person (G2P) payments to achieve its vision of broadening and deepening financial inclusion in Uganda. FSD Uganda has partnered with Ministry of Gender, Labor and Social Development to identify a consulting firm to undertake an Institutional and Organizational Review of the Expanding Social Protection II (ESP) Programme Management Unit.

2. Since 2011, the Ministry of Gender, Labor and Social Development (MGLSD) through the Expanding Social Protection Programme (ESP) has been implementing a universal social pension fund – Senior Citizen’s Grant (SCG) under the Social Assistance Grants for Empowerment (SAGE) Programme with funding support from DFID and Irish Aid in Uganda.

Currently, the scheme is being offered to over 156,000 beneficiaries in 57 districts across the country. The Government of Uganda is working towards a national roll-out of the SCG to all districts in the country. While the eligibility criteria discussed within Government begins by targeting everyone over 80 years of age in FY 2019/20 this is expected to move to everyone aged 65 years and above in the next three years.

Once the programme is rolled out nationally, it is likely to reach a significant number of older persons. Hence the need to appropriately align the staffing and human resource structure of the Programme Management Unit at ESP to suit the national roll out.

3. FSD Uganda is supporting the Ministry of Gender, Labour and Social Development in procuring a consulting firm to undertake

an Institutional and Organisational Review of the ESPII Programme Management Unit.

4. FSD Uganda invites eligible consulting firms to submit sealed proposals for the procurement of a consulting firm to undertake an Institutional and Organisational Review of the ESPII Programme Management Unit.
5. The consulting firm should explicitly demonstrate their understanding of the terms of reference and the assignment.
6. The detailed Request for Proposals can be accessed at the following links;
FSD Uganda website free of charge: <http://fsduganda.or.ug/>
MGLSD website free of charge: www.mglsd.go.ug
ESP website free of charge: www.socialprotection.go.ug
7. Interested applicants should submit their applications to the address below physically or electronically to FSD Uganda at or before **11: 00 am EAT on 30th September 2019.**

8. The planned procurement schedule is as follows;

	ACTIVITY	DATE
a)	Issue of invitation to bid letter	3rd September 2019
b)	Request for clarifications	3rd – 10th September 2019
c)	Pre-proposal meeting	11th September 2019
d)	Proposal closing date	30th September 2019 at 11:00 am EAT
e)	Evaluation process	1st -4th October 2019
f)	Display and communication of best evaluated bidder notice	7th – 11th October 2019

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