

WAKISO DISTRICT LOCAL GOVERNMENT

Office of the Chief Administrative Officer
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PROCUREMENT NOTICE NUMBER 001 OF FINANCIAL YEAR 2016/2017

Invitation for Prequalification of Service Providers for the provision of Works, Goods, Services for the FY 2016/17 and provision of various works, supplies and services under framework Contracts .

1. Wakiso District Local Government is prequalifying /soliciting, competent firms/ Companies, individuals and Associations for the provision of the various works, Services and supplies for the **Financial Year 2016/2017** as categorized below;

Procurement Reference Number: waki555/Pre-Qualification/2016-2017/00001

PREQUALIFICATION CATEGORY A (I) - WORKS

CODE	ITEM
Lot 1	Protection of springs
Lot 2	Construction of Building and Toilets
Lot 3	Borehole Rehabilitation
Lot 4	Construction of motor drilled shallow wells
Lot 5	Construction of Hand Dug wells

PREQUALIFICATION CATEGORY A (II) - SUPPLIES

CODE	ITEM
Lot 1	Office Furniture
Lot 2	Human medicine, Laboratory equipments, reagents and medical sundries
Lot 3	Generators and spare parts
Lot 4	Supply, fixing of water tanks and accessories and construction of basement

PREQUALIFICATION CATEGORY A (III) - SERVICES

CODE	ITEM
Lot 1	Consultancy for Services (Architectural & Engineering)
Lot 2	Consultancy for Services (Siting and Design of Boreholes)
Lot 3	Consultancy for Physical Planning
Lot 4	Debt collection & Auctioneers
Lot 5	Operation and maintenance of Water Systems
Lot 6	Provision of Insurance Services

CATEGORY B - ANNUAL FRAMEWORK CONTRACTS (FY 2016/17)

CODE	ITEM
Lot 1	Office Equipments, Computers , Computer Consumables, Toners and Accessories
Lot 2	Motor Vehicles/ Cycles' Tyres & Tubes
Lot 3	Breeding Goats and Health Kits
Lot 4	Supply of Printed Accountable/Mock/General Stationery, Certificates, Registers, Exams & Form X
Lot 5	Fire fighting equipment and spares
Lot 6	Fuel, Lubricants and batteries
Lot 7	Supply and installation of Computer software
Lot 8	Uniforms, mattresses , bed sheets, & T-Shirts
Lot 9	Nursery seeds , implements and equipments
Lot 10	Supply of staff identity cards
Lot 11	Tools , road signs and protective wares
Lot 12	Advertisement and media services
Lot 13	Supply and fixing Spares and implements of heavy road equipments
Lot 14	Supply of Road lime, Stone Chippings/Aggregates, Road Gravel and Murram
Lot 15	Supply , installation of culverts ,construction of end structures and stone pitching
Lot 16	Road bitumen and Primer
Lot 17	Hire of Road Equipments
Lot 18	Maintenance, repair of Building including electrical & plumbing works
Lot 19	Food stuff and firewood
Lot 20	Local breeding chicken, Poultry Layers, Broilers and health kits
Lot 21	Supply of office stationery
Lot 22	Facility maintenance(Cleaning ,Garbage collection services, fumigation, Grass cutting etc)
Lot 23	Land Surveying & mapping services (Registered surveyors only)
Lot 24	Maintenance/ Servicing & Repairs of Motor vehicles & Motor Cycles
Lot 25	Engraving /Embossing services
Lot 26	Maintenance/ Servicing of Computers, Other Office Equipments and Software Sales
Lot 27	Printing, Photocopying and binding services
Lot 28	Hotel & accommodation services
Lot 29	Street light installation and maintenance
Lot 30	Conference ,events management and catering services
Lot 31	Maintenance/ Servicing of Generators
Lot 32	Website update and maintenance
Lot 33	Security Services
Lot 34	Legal Services

Category C- Management of Revenue Collection from Bus/Taxi Parks and stages in Wakiso District: Registered firms/Companies, preferably Co-operatives Societies, Associations comprising of persons engaged in Bus/Taxi Park Business as per Local Government Policy

Category D- Management of Revenue Collection from Market fees in Wakiso District : Interested bidders for this category shall be registered market vendors/Associations/Co-operative Societies as per Local Government Policy

Category E- Management of Revenue Collection from other Revenue Sources in Wakiso District: Interested bidders for this category shall be Companies/Firms/Individuals/Associations etc

Lot 1	Trading licenses and operational permits
Lot 2	Sand pits/stone quarry
Lot 3	Local Service Tax from sub county private institutions/organizations
Lot 4	Local Hotel Tax
Lot 5	Trucks/pick ups/vans/lorries/trailers monthly stickers, Loading, offloading and mobile vendor’s fees involving both people and vehicles/commercial cyclists monthly stickers.
Lot 6	Forest produce from forest produce vendors
Lot 7	Local Service Tax from people residing in Wakiso District but employed by organizations in other local governments
Lot 8	Car parking and washing bays
Lot 9	Animal /crop husbandry related levies(slaughter fees)
Lot 10	Bill Boards
Lot 11	Plan Fees and occupational permits
Lot 12	Management of Garbage Collection
Lot 13	Management of medical waste /medical examination of food handlers and saloon
Lot 14	Landing Sites

2.The Prequalification/ award shall be conducted in accordance with open bidding procedures contained in the Government of Uganda’s Public Procurement and Disposal of Public Assets Act, 2003, and is open to all interested eligible bidders.

3. Interested companies/ firms, individuals and associations may apply in writing seeking to be prequalified by meeting the eligibility requirements as stated in the bid document.

4. Interested eligible bidders may obtain further information from the address below between 9:00am to 4:00pm on official working days. Detailed advert can be accessed on Wakiso District PDU Notice board and the following website ;www.wakiso.go.ug and www.ppda.go.ug

5. A complete set of bidding documents in **English** may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non refundable fee of **Uganda Shillings one hundred thousand shillings only (100,000/=) for each category**. The method of payment will be **Cash to bank to Wakiso District Council General Fund Collection Account**; Account Number: **3410500053, Centenary Bank, Wakiso Branch** and a General Receipt obtained from the District Cashier. **Bidders are advised to attach a general Receipt (original) acknowledging payment of bid fees and apply for each category separately and submit two (2) copies plus one (1) original in one (1) envelope.**

6. Bids must be delivered to the address below at 7(c) at or before **11.00am** on the **24th May, 2016**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 7(d) at **11.30 am** on the **24th May, 2016**. Late Bids shall be rejected.

7 (a) Address documents may be inspected at: **PDU- Wakiso**

(b) Address documents will be issued from: **PDU- Wakiso**

(c) Bids must be delivered to: **Head, PDU/Secretary District Contracts Committee, Natural Resource**

Building- PDU offices

(d) Address of bid opening: **Wakiso District Headquarters**

8. The Planned Procurement activity schedule (subject to change) is as follows:

Activity	Date
a. Publish bid notice	3rd May, 2016
b. Pre- bid meeting	12th May, 2016 (Time: 11;00 am)
c. Bid closing date	24th May, 2016
d. Evaluation process	27th May, 2016 – 10th June, 2016
e. Display and communication of best evaluated bidders' notice	14th June, 2016
f. Contract award and signature	After expiry of the best evaluated bidders' notice

CHIEF ADMINISTRATIVE OFFICER

WAKISO DISTRICT LOCAL GOVERNMENT

