



MINISTRY OF HEALTH

CAREER OPPORTUNITIES

Introduction

Uganda has graduated into the second wave of COVID-19 with a sharp increase in the number of asymptomatic, severe, and critical cases as well as a significant change in the disease profile. In this regard, Ministry of Health with support from the United States Government through the United States Agency for International Development (USAID), invites applications from suitably qualified candidates to fill the following positions for a period of 12-months on non-gratuitable local contract terms to support the national response against COVID-19.

Title: Graphics Designer

Reports to: Permanent Secretary, Ministry of Health

Job purpose: To provide technical advice and guidance to Ministry of Health (MoH) to develop graphics, illustrations, reports, publications regarding the COVID-19 response and other health promotion and education materials for improved health service delivery.

Academic qualifications

- Should possess a either a Bachelor of Industrial and Fine Arts, Visual Communication Design, Fine Art Graphic Design, or equivalent from a recognized Institution.
- Possession of a master's degree in arts or a related field would be of added advantage.

Skills and Abilities:

- Strong conceptual skills, high level sense of design, layout and typography, a broad thinker who can offer a variety of design solutions.
- Highly proficient in Adobe Creative Cloud, including Photoshop, Illustrator, and InDesign; After Effects and Premiere Pro skills are preferred.
- Good awareness of design trends and creative thinking, as well as expert knowledge in graphic production process.
- Adaptable and a quick learner. Able to apply style guides creatively while upholding brand identity for the client.
- Excellent communication skills — interpersonal, oral, and written.

Experience

- A minimum of five years of progressively responsible experience, in graphics design for health programs
- Extensive exposure to professional graphic design environment with proven working experience of at least five years as a Graphic Designer is required.
- Experience ensuring brand consistency while proofing materials and assets.
- Strong background in color theory, typography, web design, illustration, and printing procedure.

Title: Financial Advisor

Reports to: Permanent Secretary, Ministry of Health

Job purpose: Provide professional financial management support and guidance on a broad range of financial operations and issues to the Permanent Secretary, Ministry of Health (MoH) by conducting analyses, evaluation, and advice on financial, accountability, audit and risk management issues. The financial advisor will provide financial tracking and analysis of MoH resources to ensure better financial monitoring and minimize fraud risk. The advisor will specifically be responsible for audit follow up, financial reviews, risk, and cost effectiveness assessments.

Academic qualifications :

- At minimum a Master's degree with a major in accounting, finance economics, or business administration or an equivalent is required.
- Professional certification, (e.g., CPA or ACCA) is required.

Skills and Abilities:

- Demonstrated skills and abilities in performing audits (financial and programmatic), internal control assessments, financial and compliance reviews.
- Ability to evaluate financial aspects of activities and programs, institutional capacities, and capabilities.
- Strong computer skills as well as capacity to effectively understand financial management and tracking systems, and to process data.
- The incumbent must also have excellent interpersonal skills.

Experience:

- Minimum 10 years of progressively responsible professional experience in financial analysis, budgeting, auditing, and/or accounting in the public sector is required.
- Extensive experience in use of automated accounting systems and computer software is required.
- Prior GoU accounting/financial management/ audit experience is required.
- Prior Development Partners accounting/financial management/ audit experience is highly desirable.

Title: Data Management Advisor

Reports to: Permanent Secretary, Ministry of Health

Job purpose: To provide technical advice to Ministry of Health (MoH) in driving evidence-based decision-making and managing for results at the Ministry of Health. The Advisor collects and analyses data to identify trends and patterns and organizes these data into a format that provides MoH top and senior management with valuable information for better decision-making.

Academic qualifications

- Should possess a master's degree or equivalent in statistics, mathematics, economics, computer science, health informatics, or other quantitative discipline.
- A demonstrated track record of increasing responsibility and experience in the design, implementation and management of database systems and analysis using multiple analytical platforms.

Skills and Abilities:

- Demonstrated skills and abilities in performing audits (financial and programmatic), internal control assessments, financial and compliance reviews.
- Ability to evaluate financial aspects of activities and programs, institutional capacities, and capabilities.
- Strong computer skills as well as capacity to effectively understand financial management and tracking systems, and to process data.
- The incumbent must also have excellent interpersonal skills.

Experience

- Demonstrated experience in database design development, data models, techniques for data mining, and segmentation.
- Demonstrated strong public health and applied data science skills including data processing platforms and visualization software.
- Demonstrated technical leadership in data systems as they relate to program management, planning, policy development, and problem-solving skills.

Applications should submit written applications to the **Permanent Secretary, Ministry of Health P.O. Box 7272, Kampala, Uganda Attention: Commissioner, Human Resource Management** and deliver them to the reception desk in the main Tent in the Ministry compound on Plot 6, Lourdel Road, Nakasero between 8:00am and 5:00pm on working days. Candidates who wish to apply online should send their applications to UHSS-HRH@uhss.co.ug.

The closing date for receiving applications is **10th September 2021 3PM**. Only shortlisted candidates will be contacted. Applicants **MUST** also attach copies of the following documents. Those applying online should ensure that their applications and requested documents below are attached as one PDF submission.

1. Academic and professional certificates (UCE, UACE, Diplomas, Degrees)
2. Evidence of training in specialized areas where applicable.
3. National and current institutional identity cards.
4. A cover letter and scanned copies of all the relevant documents should not exceed 25MBS for candidates applying online