



INVITATION FOR BIDS

PROCUREMENT REFERENCE NO: UCC/NCONS/21-22/00033

PROVISION OF SECURITY SERVICES FOR ALL UCC PREMISES UNDER ANNUAL CONTRACT

1. The Uganda Communications Commission (UCC) has allocated funds to be used for acquiring a security company to provide security services to all UCC premises under an annual contract.
2. The Uganda Communications Commission invites sealed bids from eligible bidders to bid for provision of security services to all UCC premises under an annual contract.
3. Bidding will be conducted in accordance with the Open Domestic Bidding a procedure contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended, and is open to all eligible bidders.
4. Interested bidders may obtain further information and inspect bidding documents from Uganda Communications Commission at the address given below at 8(a) from 8.00am – 5.00pm hours Local time during working days.
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX.Shs.100,000 (Uganda Shillings One Hundred Thousand only)**. The method of payment will be by payment to a bank account; the details of which shall be advised by Uganda Communications Commission.
6. Bids must be delivered to the physical address below at 8(c) **at or before Monday 13th December 2021 at 10.00am**. Bids must be accompanied by a bid security of **UGX.3,000,000/= (Uganda shillings three million only)**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 10.15am on Monday 13th December 2021.
7. There shall be a pre-bid meeting on 1st December 2021.
8. (a) **Documents may be inspected at:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, P.O. Box 7376,
Kampala, Uganda
Tel: 256-41-4339000, Fax: 256-41-4348832,
Email: ucc@cc.co.ug
(b) **Documents will be issued from:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda
(c) **Bids must be delivered to:**
Procurement and Disposal Unit;
Uganda Communications Commission, 1st Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda
(d) **Address of Bid Opening:**
The Procurement Unit,
Uganda Communications Commission,
First Floor, UCC House,
Plot 42-44 Spring Road, Bugolobi, Kampala, Uganda
9. The planned procurement schedule is as follows:

Activity	Date
a) Publish bid notice	10 th November 2021
b) Pre-bid meeting	1 st December 2021
c) Bid closing date	13 th December 2021
d) Evaluation process	21 st December 2021
e) Display of Best Evaluated Bidder Notice	22 nd December 2021
f) Award of contract	After Solicitor General's Approval